

*Certified translation from German*



### **Certifying the birth of your child**

All hospital births are reported by the hospital to the local registry office in a form known as a 'Geburtsanzeige'.

The details contained in this form include when and where your child was born, your names (the child's parents), and your nationality. You will be consulted in this process: you will be asked to specify the child's first name and to sign the form to confirm that all the information is correct.

The registry office depends on your involvement in order to be able to properly record the birth of a child and issue confirmation in the form of a birth certificate. You are obliged to present paperwork in the original to the registry office proving your identity, your parentage, and your marital status. To do so, please first make an appointment with the registry office.

The following documents are required:

- Your foreign identity papers (passport, identity card)
- If married, your marriage certificate, marriage contract or similar in the original, together with a translation by a sworn translator registered in Germany
- The mother's birth certificate in the original, together with a translation by a sworn translator registered in Germany
- The father's birth certificate in the original, together with a translation by a sworn translator registered in Germany
- If applicable: Proof of dissolution of marriage through divorce or death
- If applicable: A certified copy of the paternity acknowledgement form including the mother's consent, as well as paperwork confirming the submission of a custody declaration
- Any additional paperwork specified by the registry office owing to your particular legal circumstances

To certify a birth, you must make an appointment with your local registry office by telephone and then attend in person accompanied by a sworn interpreter.

If you require any assistance, please contact your social worker or any other member of staff at your reception centre etc.

Registry Office

This is to certify that this translation into English faithfully reproduces the contents of the German copy.

Erfurt, 28 October 2021

